### SECURITY COMMITTEE SECURITY AWARENESS SUBCOMMITTEE

13 September 1983

Security Awareness and Education Subcommittee	
FROM:	STAT
Chairman	
SUBJECT: Minutes for 24 August 1983 Meeting Agenda for 6 October 1983 Meeting	
1. Minutes for the 24 August meeting are enclosed.	
2. The next Subcommittee meeting will be held on 6 October 1983 in	
Room 7D32, CIA Headquarters, from 1000 - 1230 hours. The meeting's agenda	
is enclosed. Recommended additions or changes to the Agenda may be submitted	
to the Chairman by phone.	
3. Typed summaries of your Department/Agency Security Awareness Program,	
and your specific duties within that program are due at this meeting. This	
data will become a permanent part of the Subcommittee files and will be updated	
periodically.	
	STAT
Chairman Chairman	

# SECURITY COMMITTEE SECURITY AWARENESS SUBCOMMITTEE MEETING 8/24/83

#### PRESENT:

	Chairman CIA DIA	STAT
Ms. Nancy L. Barnes	DISI	
Mr. John Miller	DISI	
Maj Richard P. Viau	USAF	
Mr. Joseph Waggoner	FBI	
Ms. Patricia E. Kiley	Navy	
	NSA	STAT
Ms. Rita Metro	osaf	
Mr. Donald Stigers	STATE	
Mr. Alan Golacinski	STATE	
Mr. Joseph Ambrogio	Treasury	
Mr. Stephen Slaughter	DOE	
Mr. James D. Passarelli	Army	
	SECOM	STAT

#### OLD BUSINESS:

The proposed Subcommittee Charter was discussed, handwritten changes were reviewed and the Charter unanimously approved. The final version will be typed and forwarded to the Security Committee.

#### NEW BUSINESS:

1. The new Chairman of the Subcommittee, introduced	STAT
himself as did all members in attendance. A Subcommittee membership list was	
annotated by each member present; a permanent, updated copy will be distributed	
at the next meeting. defined in general terms what he believes to be	STAT
the goals of the Subcommittee. He plans to initiate more activities, hold	
monthly meetings (ten times yearly at a minimum), and make specific assignments.	
In order to facilitate activites, requested each member to carefully	STAT
fill out a background questionnaire he had devised and distributed. The	
questionnaire will identify the background and needs of the member/agency	

along with suggestions for future Subcommittee projects.

- 2. The Subcommittee discussed possible future plans and activities. Effort will be put forth to obtain funds for the Subcommittee's projects. Members volunteered that issues to be addressed might include contractor security awareness, standardized briefings for subcompartments, and redoing a book of Subcommittee representatives and the Security Awareness programs available at their agencies to outside sources. Some discussion also took place concerning the issue of unauthorized disclosures or "leaks" and how or to what extent the Subcommittee should address the subject.
- 3. Mr. Joe Waggoner, FBI, invited all Subcommittee members to the FBI Academy at Quantico, VA, on 16 September, to participate in the production of a hostile threat video tape featuring FBI S/A David Major. Those interested were to contact Mr. Waggoner and meet at 8:30 a.m. on the 16th at the reception desk at the Academy.
- 4. Ms. Nancy Barnes, DISI, reminded members of a special security awareness program being sponsored jointly by TRW and DISI at the upcoming ASIS Conference in September. The program will be held on 13 September, from 5:30 6:30 in the International Ballroom at the Washington Hilton Hotel. Included in the program will be the debut of the new video tape "Operation Red Fox," which won first place in the audio-visual production category in the recent ASIS competition.
- 5. It was agreed that at least two members of the Subcommittee would bring recently completed video tapes to the next meeting for viewing. The next meeting will be held on 6 October 1983, at CIA Headquarters.

() Executive Secretary
SAESC

**STAT** 

## AGENDA 6 October 1983 Meeting SECURITY AWARENESS SUBCOMMITTEE

- 1. Approval of Minutes, 24 August 1983 meeting.
- 2. Distribution of SAESC Membership/Address list.
- 3. Status of Subcommittee Charter. Final version forwarded to Security Committee for approval at their 14 September meeting.
- 4. Catalog of Audio/Visual materials. Discuss recent Subcommittee accomplishments, what is needed, and how to proceed.
  - 5. Preview new video tapes:

"Operation Red Fox" - DISI

"Introduction of Communication Intelligence - SAESC/NSA

(NOTE: Bring any additional video tapes which you desire to show to this meeting.)